

**CALUMET VILLAGE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
JUNE 5, 2018**

I. CALL TO ORDER

The meeting was called to order by Chairperson Leah Polzien at 8:04 AM.

Present: Members Leah Polzien, David Geisler, Tom Dumble, Peter Hahn, Virginia Dwyer, Rick Campioni, and Lorri Oikarinen

Absent: None

Vacant: Two

Also Present: Administrator Joe Snow and one member of the public

A. Pledge of Allegiance

Chairperson Leah Polzien led the pledge of allegiance.

II. ACCEPTANCE OF AGENDA

Leah Polzien requested to add NPS Technical Assistance Grant as an agenda item before number nine (9.) Bills.

Moved by David Geisler and seconded by Lorri Oikarinen to accept the agenda as amended.

Motion carried unanimously (7/0).

III. AGENDA

1. Petitions from the Public

One person spoke on a number of various topics

2. Minutes

Moved by David Geisler and seconded by Peter Hahn to approve the DDA minutes of May 1, 2018.

Motion carried unanimously (7/0)

3. Façade Grant Applications

Leah Polzien provided an updated "Village of Calumet Downtown Development Authority Façade Improvement Assistance Grant" Overview, Application, and added a Close Out Form and Grading Rubric. On page three, last paragraph, it was recommended to remove "...and must be submitted...". Recommended to add a "Permits Section" to the Application. Recommended to add DDA Administrator signature to the Close Out Form.

Moved by David Geisler and seconded by Rick Campioni to approve the "Village of Calumet Downtown Development Authority Façade Improvement Assistance Grant" as amended.

Motion carried unanimously (7/0)

Discussion continued and it was recommended to change number four (4.) of the Rubric by changing “individuals” to “applicant” and to add “five years” after “past” so it reads “4. How many times has applicant received DDA grants in the past five years...”

Moved by David Geisler and seconded by Rick Campioni to amend their original motion to include the amended Rubric.

Motion carried unanimously (7/0)

4. Property Sales Guidelines

Tabled to next meeting.

5. Engagement of Municipal Attorney for Ordinance Enforcement

Confirmed by Attorney Jim Tercha that the Village of Calumet approved hiring of municipal attorney at the May regular council meeting.

6. Property Acquisition of 400 Block Lot

Moved by Lorri Oikarinen and seconded by David Geisler to purchase lot at 413 Fifth Street if the County does not intend to bundle it with other properties during the sale of foreclosed properties later this summer.

Voice Vote: Ayes – Leah Polzien, David Geisler, Tom Dumble, Peter Hahn, Rick Campioni, and Lorri Oikarinen

Nays – Virginia Dwyer

Motion carried (6/1)

7. Project Updates

No Updates

8. DDA Property Updates

No Updates

9. NPS Technical Assistance Grant

Moved by Lorri Oikarinen and seconded by David Geisler to apply for the NPS Technical Assistance Grant which has a deadline of June 30, 2018.

Motion carried unanimously (7/0)

10. Bills

Moved by Rick Campioni and seconded by David Geisler to approve the May 2018 bills.

Voice Vote: Ayes – Leah Polzien, David Geisler, Tom Dumble, Peter Hahn, Virginia Dwyer, Rick Campioni, and Lorri Oikarinen

Nays – None

3

Downtown Development Authority
Regular Meeting
June 5, 2018

Motion carried unanimously (7/0)

6. Adjourn

Moved by David Geisler and seconded by Peter Hahn to adjourn the meeting at 9:14 AM.

Motion carried unanimously (7/0).

Respectfully submitted,

Peter Hahn
Secretary