

**VILLAGE OF CALUMET PLANNING COMMISSION  
REGULAR MEETING MINUTES  
CALUMET VILLAGE TOWN HALL  
340 SIXTH STREET  
CALUMET, MICHIGAN 49913  
MAY 11, 2022 AT 5:30PM**

**Present:** Chair Colleen Kobe, Commissioners Pete Hahn, and Chris Green, Virginia Dwyer

**Absent:** Commissioner Andrew Ranville, Amber Goodman, Manager

**Also Present:**

**Public:** One member ~~as of 6/2/2022~~ of the public

↳ REMOVE(S)

**I. Call to Order**

Chair Kobe called the meeting to order at 5:40pm, and recited the pledge of allegiance.

*I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.*

**II. Acceptance of Agenda**

Motioned by Commissioner Green and seconded by Commissioner Hahn to accept the agenda.

Motion Passed-3/1

**III. Agenda**

**A. Emails, Letters and Petitions from the Public**

None

**B. Approve Previous Meeting Minutes**

**Previous Meeting Minutes from April 18, 2022**

Motion to accept the April 18, 2022 Regular Planning Commission Meeting Minutes by Commissioner Green, seconded by Commissioner Hahn with minor amendments.

Motion Passed 4/0

**C. Follow-up: Has Anyone found someone to take our meeting minutes.**

No update on taking the meeting minutes at this time. Recommendation that Planning Commission speak with Council for approval to pay for meeting minutes. Chair Kobe to write an email to Village Council.

**D. Master Plan Chapter 7 Edits**

Proposed Wednesday, July 6<sup>th</sup> for tentative public hearing date pending confirmation of planning commission schedules.

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Planning Meeting July 13<sup>th</sup> for a regular meeting. Discussion about the rules of quorum for the public hearing.

**E. Special Use Permit Requests**

Member of the public, Susan Kivikko spoke about a possible Special/Conditional use permit request in the residential district. Discussion on the new zoning ordinance 160, allowable process, and how this applies to the oak street properties.

Planning commission would not be able to do spot zoning for the property. Noted that home occupations would allow for a residents if they occupy a property, but can't allow any foot traffic. No retail sales are permitted unless they are purely incidental and not a main source of business.

Additional conditional permitted use can be obtained if it is listed in the Zoning Ordinance 160 under permittable uses.

**F. Master Plan. Status**

Discussion on Chapter 7 Update and Flexible Residential, and Downtown Commercial.

**G. Going forward**

- a. Read and review the MSU Extension Planning Guidebook
- b. Read and review the MSU Extension Zoning Guidebook
- c. Update Master Plan

**H. New Business**

Status of Ordinance 160, it has been passed.

Chapter 7 Update, has been approved for distribution, and the public hearing will be held at a future date.

**I. Summarize actions Items from this Meeting**

Meeting Minutes to be submitted by May 27, 2022

Request by Planning Commission to Village Council to take the meeting minutes. This would be a paid position.

**J. Schedule Next Regular PC Meeting**

Decision ag 6/2/2022 ~~Disceission~~ about the next meeting date of Wednesday, June 1 at 5:30pm.

**K. Adjourn**

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Moved by Commissioner Green and seconded by Commissioner Hahn to  
adjourn the meeting at 6:54 PM.

Motion Passed-4/0

Respectfully Submitted,

Pete Hahn  
Planning Commissioner

  
Amber Goodman  
Village Manager