

**CALUMET VILLAGE HISTORIC DISTRICT COMMISSION
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
February 19, 2020**

Present: Vice Chairman: Abe Voelker
Commissioners: Cassie Dronet, David Geisler, Sandy Johnson

Absent: Chairman Chris Green

Also Present: Kevin Weir, HDC Coordinator

Public Present: 2 members of the public present

I. CALL TO ORDER

5:31 PM Vice Chairman Voelker called the meeting to order, and the pledge was recited.

II. APPROVAL OF AGENDA

Motion made by Commissioner Geisler and seconded by Commissioner Johnson to accept the agenda as presented.

Vice Chairman Voelker conducted a voice vote:

Ayes: 4 Nays: None

Motion Carried 4/0

III. PETITIONS FROM THE PUBLIC

A representative of *Real People Media* attended for information purposes.

Roxanne King attended for informational purposes regarding how the development of a new zoning ordinance might intersect with the Historic District.

Commissioner Geisler updated the HDC and the public regarding potential zoning amendments to allow marijuana and other non-conforming businesses to operate within the village in the short-term. Commissioner Geisler also updated the HDC and the public regarding the acceptance of a proposal from Beckett and Raeder, Inc., to develop a new long-term zoning ordinance in conjunction with a new DDA/TIFF Plan by 2022. The new Zoning/DDA/TIFF Plan is possible due to a MEDC Grant covering 75% of the cost.

IV. AGENDA

1. Approval of Minutes from January 15, 2020 Meeting

Motion made by Commissioner Johnson and seconded by Commissioner Dronet to accept minutes from January 15, 2020 as presented.

Vice Chairman Voelker conducted a voice vote:

Ayes: 4 Nays: None

Motion Carried 4/0

2. Applications for Certificates of Appropriateness - None

3. Administrative Approvals - None

4. Ordinance Enforcement Updates

A blight update prepared by Administrator Katz was provided.

Coordinator Weir provided a synopsis of blight enforcement activity regarding the Ruppe Building as well as an update on efforts being made by the village to standardize blight procedures and processes.

5. FY 2021 HDC Budget

Commissioner Geisler presented the proposed FY 2021 HDC budget (Addendum 1).

Motion made by Commissioner Johnson and seconded by Commissioner Dronet to accept the proposed FY 2021 HDC budget as presented.

Vice Chairman Voelker polled the commission:

Yes: Dronet, Johnson, Geisler, Voelker

No: None

Motion Carried 4/0

A discussion was held regarding the possibility of the village contributing to the HDC budget.

6. HDC Coordinator Report

Coordinator Weir presented the coordinator report:

- Presentation center was acquired and set up
- HDC computer needs replacement or windows upgrade
- Connected with and supplied the HDC guidelines to Rebecca Glotfelty, Mr. Haugland, and Jeremiah Mason (KNHP)
- Connected with Alan Higgins (CLG/SHPO) and was added to the CLG/SHPO mailing list
- Attended Blight presentation on January 23, 2020 at the CLK Commons
- HGTV video was produced (viewed video during meeting)

A discussion was held in regard to replacing the HDC computer versus upgrading Windows. It was decided to table the topic until the next meeting when Chairman Green would be present.

7. Architectural Advisor Report - None

8. CLG Update

Coordinator Weir provided a brief update.

- Annual report due March 1, 2020

9. HDC Goals

Vice Chairman Voelker lead a discussion regarding potential HDC goals including:

- Proactively connecting/communicating with new/existing property owners in the historic district. What do they need from the HDC?
- Ensuring the HDC has a presence in the Zoning/DDA plan development process.
- Continue to support and encourage blight enforcement.

10. Training Opportunities

- May 14 - 16, 2020 - MHPN Annual Conference, Kalamazoo, MI

11. Comments from Commissioners

Commissioner Geisler shared that buildings in the village are selling, and an owner of a building on Oak Street would like to pursue a special use permit to operate an eatery.

A discussion was held regarding the possibility of zoning all of Oak Street, commercial or mixed use.

Commissioner Geisler reminded the commission that March 19th is the 145th anniversary of the establishment of the village.

Vice Chairman Voelker reminded the commission that the next meeting will be March 18, 2020.

12. Adjourn

Motion made by Commissioner Johnson and seconded by Commissioner Geisler to adjourn the meeting at 6:21 PM.

Vice Chairman Voelker conducted a voice vote:

Ayes: 4 Nays: None

Motion Carried 4/0

Respectfully Submitted,

Kevin Weir
Historic District Commission Coordinator
February 23, 2020

VILLAGE OF CALUMET
 Budget FY2021-HDC Fund
 Adopted:

DRAFT 2/14

ACCOUNT DESCRIPTION	ACTUAL FY2015	ACTUAL FY2016	ACTUAL FY2017	ACTUAL FY2018	ACTUAL FY2019	BUDGET FY2020	29-Feb-20 ESTIMATED FY2020	RECOMMENDED BUDGET FY2021
Interest Income	\$4	\$3	\$2	\$0	\$0	\$0	\$0	\$0
Village								
DDA	\$1,500	\$1,500	\$1,500	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000
KNHP								
Admin (Gen Fund)	\$3,000	\$3,000	\$0	\$3,000	\$2,000	\$2,000	\$2,000	#REF!
Grant	\$2,280		\$0	\$0	\$0	\$0	\$0	\$2,000
Permit Fees	\$100	\$100	\$0	\$80	\$60	\$60	\$60	\$60
Total Revenues	\$6,884	\$4,603	\$1,502	\$4,580	\$4,060	\$4,060	\$4,060	#REF!

EXPENDITURES(AND OTHER USES)

ACCOUNT DESCRIPTION	ACTUAL FY2015	ACTUAL FY2016	ACTUAL FY2017	ACTUAL FY2018	ACTUAL FY2019	BUDGET FY2020	29-Feb-20 ESTIMATED FY2020	RECOMMENDED BUDGET FY2021
Administration/Salaries	\$3,115	\$2,935	\$2,880	\$1,930	\$3,000	\$3,000	\$2,750	\$3,000
Print/publish	\$0	\$0	\$0	\$135	\$100	\$100	\$0	\$100
Professional Services	\$0	\$0	\$2,625	\$55	\$150	\$125	\$150	\$250
Misc	\$0	\$0	\$0	\$0	\$250	\$50	\$0	\$50
Travel Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$787	\$0
Dangerous Buildings	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
TOTAL EXPENDITURES	\$3,115	\$2,935	\$5,505	\$2,120	\$3,400	\$4,275	\$3,687	\$3,400
NET REVENUES(EXPENDITURES)	\$3,769	\$1,668	(\$4,003)	\$2,460	\$660	(\$215)	\$373	#REF!
Fund Balance Beginning of Year	\$244	\$4,013	\$5,681	\$1,678	\$4,138	\$4,797	\$4,797	\$5,170
Fund Balance End of Year	\$4,013	\$5,681	\$1,678	\$4,138	\$4,797	\$4,582	\$5,170	#REF!